Maintenance of waiting list of Government servants under the Maharashtra Government Servants House Building Advance Rules, 1962.

GOVERNMENT OF MAHARASHTRA,
Finance Department,
Circular No.HBA 1077/CR-1038/GEN-5.
Mantralaya, Bombay-400 032, dated the 8th May 1981.

READ:- (1) Government Circular, Finance Department, No.FNR-1066/8724-VII, dated 3rd January 1967.

(2) Government Resolution, Finance Department, No.FNR-1063/9274/516/VII, dated 4th January 1969.

(3) Government Resolution, Finance Department, No.FNR-1069/121533/1859/VII, dated 12th March 1969.

(4) Government Resolution, Finance Department, No.HBA-1073/242/F-1, dated 19th May 1973.

(5) Government Resolution, Finance Department, No.HBA-1073/567/F-1; dated 30th October 1973.

CIRCULAR:

According to the orders contained in Government Resolution, Finance Department, No.FNR-1063/9274/516/VII, dated the 4th January 1969, the Administrative Departments have to maintain registers of advances sanctioned to Government servants and the registration of applications is required to be done yearwise and in chronological order. The applicants, to whom House Building Advance has not been sanctioned during the financial year, but who are interested in getting the advance need not apply afresh, but should intimate in writing to the sanctioning authority one month before the commencement of the next financial year that he/she is still interested in getting the advance and that the position mentioned in the application remains unchanged. The above procedure is required to be followed scrupulously while sanctioning advance under the Maharashtra Government Servants House Building Advance Rules, 1962.

2. A question has been raised as to how to regulate cases of such Government servants who have applied for House Building Advance but are later on transferred to another office under a different Head of Department before the advance could be san-ctioned to them. After careful consideration, Government is pleased to direct that the Department, in which the application of a Government servant is received for grant of House Building Advance and registered, should communicate the number and date of registration of the application to the Government servant concerned so that in case of his/her transfer, the details of registration of the application can be communicated by the Government servant to the new Head of Department without causing any delay.

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3. In order to facilitate this work, it is essential that the office, to which the Government servant originally belongs, mentions the date of registration of the application and the serial number assigned thereto, to the Head of the office to which the Government servant is transferred, in the Last Pay Certificate of the employee concerned. The latter office should give an appropriate serial number to the transferred Government servant's application in its register on the basis of the date of the original application. In case, some other Government servant working in the Department has also applied for grant of House Building Advance on the same date, the transferred Government servant should be assigned a serial number immediately next to that of such Government servant. The transferred Government servant should be sanctioned House Building Advance with reference to the serial number thus allotted, when funds become available.

4. These orders also apply to the Divisional Accountants working under the Government of Maharashtra.

5. These orders issue with the concurrence of the General Administration Department vide its un-official reference No.1307/XII, dated 8th April 1980.

By order and in the name of the Governor of Maharashtra,

V.N. SAHAJWALA,
Assistant Secretary to Government.